



# Ethics in the Workplace

## **Course objectives**

Successful completion of this course will increase your knowledge and ability to:

- ✓ Dispel common myths about business ethics
- ✓ Describe the ideal ethical workplace
- ✓ Implement ethics guidelines and policies in your organization
- ✓ Identify and resolve typical ethical dilemmas
- ✓ Recognize common excuses for unethical behavior and what to do about them
- ✓ Deal with unethical coworkers, customers and vendors